## **REGISTRATION FORM**



Filled in by reception

Room No. Registration No.

Date of arrival	
Date of departure* * Will only be registered upon actual departure.	
First and last name	
Street, house no.	
ZIP, city	
Country	
Nationality	
Date of birth	
Type of ID*	
Passport no.*  * Citizens of the Nordic countries are not required to provide any information on the identity document, but are required to present an identity document on arrival.  (Nordic countries: Denmark, Finland, Iceland, Norway, Sweden)	
In case of accompanying family members or travel groups exceeding 10 persons*  * All of the above data must be collected from all accompanying persons, but does not have to be completed by the person personally.	
Place, date   Signature	

I agree to receive the hostel (a&o hostels Marketing GmbH) newsletter and information via email and willingly consent to the processing of my email address for the purposes of advertising by the hostel.

Voluntary declaration of consent

## F-mail address

\* Advertisements can be sent by the following companies: a&o hostels Marketing GmbH

a&o hostel and hotel Aachen GmbH, a&o hostel and hotel Amsterdam B.V., a&o hostel and hotel Berlin GmbH, a&o hostel and hotel Berlin Mitte GmbH, a&o hostel and hotel Bremen GmbH, a&o hostel and hotel Dortmund GmbH, a&o hostel and hotel Dresden GmbH, a&o hostel and hotel Düsseldorf GmbH, a&o hostel and hotel Frankfurt GmbH, a&o hostel and hotel Graz GmbH, a&o hostel and hotel Hamburg GmbH. a&o hostel and hotel Karlsruhe GmbH, a&o hostel and hotel København Nørrebro ApS, a&o hostel and hotel København Sydhavnen ApS, a&o hostel and hotel Köln GmbH, a&o hostel and hotel Leipzig GmbH, a&o hostel and hotel München GmbH, a&o hostel and hotel Nürnberg GmbH, A&O Hotel and Hostel Praha Malesice s.r.o., A&O Hotel and Hostel Praha Strizkov s.r.o., a&o hostel and hotel Salzburg GmbH, a&o hostel and hotel Stuttgart GmbH, AO Hotels and Hostels Venezia s.r.l., a&o hostel and hotel Warszawa Sp. z o.o., a&o hostel and hotel Weimar GmbH, a&o hostel and hotel Wien GmbH

## Data protection regulations for the registration form

Staff

In the registration form we process data on the following legal basis:

Information regarding guests and stay: Data processing according to section 36 of executive order no. 587 of 7/5 2019 adopted pursuant to (the Aliens Act) with a storage period of a minimum of one year and a maximum of two years. Local ordinances regarding city taxes may require longer storage periods.

Email: Data processing on the basis of Art. 6 (1) a) GDPR with a storage period until revocation of consent.

You have the following rights according to the General Data Protection Regulation (GDPR):

Right of access: According to Article 15 GDPR you have the right to know whether we are processing your personal data, and to a copy of that data.\*

Right to withdraw your consent: Where we process your personal data based on your consent you have according to Article 7 GDPR the right to withdraw that consent at any time without reason.\*

Right of objection: If the processing of your personal data is necessary to protect the legitimate interests of our company, you can object to the processing at any time in accordance with Article 21 GDPR.\*

Right to erasure: According to Article 17 GDPR this right, often referred to as the right to be forgotten, allows you to ask us to erase personal data where there is no valid reason for us to keep it.\*

Right to rectification: According to Article 16 GDPR you have the right to have any incorrect personal data corrected or completed if it is incomplete.\*

Right to restrict processing: According to Article 18 GDPR you have the right to ask us to restrict processing of your personal data.\*

Right to data portability: Under Article 20 GDPR, you have the right to move, to copy or to transfer your personal data. You will receive your personal data provided in a structured, common and machine-readable format.\*

Right to lodge a complaint with a supervisory authority: You have a right of appeal to the competent supervisory authority under Article 77 GDPR.\*

\* In order to exercise your rights under the General Data Protection Regulation please refer to the on-site management or contact us centrally: a&o Holding GmbH & Co. KG | Adalbertstraße 50 | DE-10179 Berlin | datenschutz@aohostels.com

Version 09/2020

a&o hostel and hotel Aachen GmbH, a&o hostel and hotel Amsterdam B.V., a&o hostel and hotel Berlin GmbH, a&o hostel and hotel Berlin Mitte GmbH, a&o hostel and hotel Bremen GmbH, a&o hostel and hotel Disseldorf GmbH, a&o hostel and hotel Frankfurt GmbH, a&o hostel and hotel Graz GmbH, a&o hostel and hotel Hamburg GmbH, a&o hostel and hotel København Nørrebro ApS, a&o hostel and hotel København Sydhavnen ApS, a&o hostel and hotel Köln GmbH, a&o hostel and hotel Leipzig GmbH, a&o hostel and hotel München GmbH, a&o hostel and hotel Mürnberg GmbH, A&O Hotel and Hostel Praha Strizkov s.r.o., a&o hostel and hotel Strizkov s.r.o., a&o host

<sup>\*</sup> Advertisements can be sent by the following companies: a&o hostels Marketing GmbH