

Safe school trips

– A checklist for teachers, students, and parents –

01 | Planning your trip

Booking through an organizer:

- ✓ A certified hygiene concept exists and is available view
- ✓ Let them explain what happens if a participant falls ill or tests positive
- ✓ In case of changed travel restrictions or illness in the group, you should always be allowed to cancel free of charge

Direct bookings:

- ✓ Let them explain what happens if a participant falls ill or tests positive
- ✓ In case of changed travel restrictions or illness in the group, you should always be allowed to cancel free of charge

The safest transport:

- 6 One recommendation is the bus. You are among yourselves, can take breaks for fresh air at any time, and are also a self-contained and flexible environment. Make sure that the bus company can also present a hygiene concept
- 6 The train is also possible. However, here you will have contact to other travelers
- ✓ Attention! Cover your mouth and nose during the whole trip

Accommodation:

- ✓ The accommodation has a certified hygiene concept (Fresenius / TÜV)
- ✓ Quality standards are available and certified (Reisenetz QMJ / TÜV)
- ✓ The accommodation has a free room in case immediate quarantine is necessary
- ✓ A complete shared room - occupancy is allowed everywhere

Cultural program:

- ✓ Plan many outdoor activities
- ✓ For indoor activities, divide your group into small groups in advance
- ✓ Suppliers should have a hygiene concept
- ✓ Book restaurant visits in advance

Parents:

- ✓ For minors, obtain written permission and risk assumption from parents
- ✓ Students over 18 should sign an assumption of risk independently

02 | Arrival



Before departing:

- ✓ All participants have mouth and nose protection

Check-in:

- ✓ Only the supervisor should carry out the check-in, the other guests wait at the meeting point outside or in the coach
- ✓ Discuss exact meal times
- ✓ Check that the hygiene measures are observed. Address any deviations among employees

03 | Stay



Recommendations:

- ✓ Avoid crowds
- ✓ Spend as much time as possible outdoors
- ✓ Maintain contact with the accommodation staff
- ✓ Keep to your meal times as best you can
- ✓ Inform yourself daily about the state of health of the participants
- ✓ The rooms should be well ventilated at all times

**And last but not least,
take care of yourself!!!**

04 | Departure



Have a good trip:

- ✓ Collect all the keys, hand them in at the reception and then disinfect your hands immediately
- ✓ On the return journey, the same recommendations apply as on arrival

Now you have done it!

Surely your participants will appreciate everything you have done for them on this trip.

We thank you very much!



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